**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**August 8, 2017**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Thelma Merrells and a quorum was met.

**Adopt Agenda***:* AMotion was made by Thelma Merrells and seconded by Kathy Waxman to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of July 11, 2017:**AMotion was made by Kathy Waxman seconded by Thelma Merrells to approve / accept the July Minutes. Motion passed unanimously.

**Board Members present:**

Thelma Merrells, Dr. E. H. Baker, Mike Shipp, Yvonne Lewis, Latanya Whiteside, Kathy Waxman and Alisa Lear.

**Absent Board Member:** None

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer and Delores Harris.

**BOARD EDUCATION/ ENDS Items for DISCUSSION-**

**Upcoming Events/Community Action**

The Northeast Delta HSA ([NE Delta HSA](https://webmail.la.gov/owa/redir.aspx?C=c_vjysTJL9tZGDWPxFlv6AEmSqpj-umRQ4ovxTITjDmpg6QJ9trUCA..&amp;URL=http%3a%2f%2fr20.rs6.net%2ftn.jsp%3ff%3d001fn62smA62UFIh1wgMQ5VYlwSfJa17bQNTeLfJ7A2-IvfPkj5wddD5pC8yKsb6-8oVtjRaNb9pf0e1yk4Tnti6BqVllYGKJnnRB9afAt6Qtqc0r9L19xl8FpEVGM92kB3K7bXly7Sor2-icqzLI6nZ12X8lc67GvN9SE_HpqujNE%3d%26c%3d7VGLGgOGl9BTT3WizsQuJsMfjzH93aCUUaLrB6Pq34V1Y6Go6uPRkQ%3d%3d%26ch%3deKui3Nuxmw-40-IoiLVTpiDXjzESfBBeclsAVxlxWRTw-wyzJkg9CQ%3d%3d)) Integrative Behavioral Health and Primary Care Model was named as a finalist for the 2017 State Transformation in Action Recognition ([STA](https://webmail.la.gov/owa/redir.aspx?C=LBWnLidj7jmr2NvXA58RFa7GsxxK92-m0jw58FSUvkmpg6QJ9trUCA..&amp;URL=http%3a%2f%2fr20.rs6.net%2ftn.jsp%3ff%3d001fn62smA62UFIh1wgMQ5VYlwSfJa17bQNTeLfJ7A2-IvfPkj5wddD5kgh-L2Y2Mwijs9-FYIrgELwcIsVJAJrJDMvqu9WvTl80UQewzl79PnzobVHwpkZ6kPK5d3Hq0QiSBLcIfq2mxqDV7ssGS3lKjeBLUacss_O9-eAmDrFdqSWwkPdVJ42KA%3d%3d%26c%3d7VGLGgOGl9BTT3WizsQuJsMfjzH93aCUUaLrB6Pq34V1Y6Go6uPRkQ%3d%3d%26ch%3deKui3Nuxmw-40-IoiLVTpiDXjzESfBBeclsAVxlxWRTw-wyzJkg9CQ%3d%3d)R) award at the 71st Annual Meeting of The Southern Legislative Conference (SLC). NE Delta HSA's integrative model was one of only five programs selected among the 16-state body that The Council of State Governments' SLC represents.

NEDHSA provided community resources and sponsored a recent Amnesty Rally as part of its NE Delta Opportunity Zone on Saturday, July 29, 2017. The event was a success.

NEDHSA submitted several budget reduction scenarios as part of the state’s agreement to withhold $60 million to avoid a mid-year budget cut. All state agencies participated in this exercise. Nothing has been finalized to date.

Louisiana Civil Service will be updating its salary schedule as a way to recruit and retain key state employees. Some professional categories will likely see a pay increase this fiscal year. Additionally, state workers in good standing are also slated to receive a 2% merit increase this fiscal year.

Regional citizens continue to be made aware of all NEDHSA programs and services. NEDHSA’s website and social media efforts are used for this purpose. Additionally, TV ad campaigns and billboards are also used. A recently created mobile cell phone application was also made available for downloading. Also, we frequently are the radio, TV, or in the newspaper discussing NEDHSA’s programs and services. All this is done within budget and according to service best practices.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

**EXECUTIVE DIRECTOR**

**Report – A** Motion made by Alisa Lear and seconded by Kathy Waxman to approve / accept the ED report as submitted. Motion passed unanimously.

**Fiscal Report – A** Motion made by Yvonne Lewis and seconded by Thelma Merrells to approve / accept the Fiscal report as submitted. Motion passed unanimously.

The board reviewed its decision to not fully financially support housing related programs. While the board recognizes housing as a critical social determinant to health, the board determined it was not part of NE Delta HSA’s core mission. Additionally, the board stated that should NE Delta HSA be forced to reduce its budget due to state budget cuts, NE Delta HSA’s currently funded housing programs could be among the first reductions.

**Financial Planning & Budgeting**

**Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

The FY17-18 budget will be spread according to NEDHSA’s strategic plan. NEDHSA will operate at the $13.2 million level even though our appropriated budget authority for FY17-18 is $13,920,578. The demand for clinical services continues to increase across the region. We are filling critical agency positions to meet agency objectives.

Plans the expenditure in any fiscal year of more funds than are conservatively projected to be received in that period. All budget expenditures are projected based on revenue projections.

NEDHSA’s CFO and members of the finance team conducts monthly reviews and reconciliations to ensure income remains higher than agency expenses. The CFO briefs the Executive Director on NEDHSA’s financial position weekly and provides the Executive Director a monthly financial report. The CFO will also continue presenting current budget data to members of the Board monthly.

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT =

$3,298,788. Self-generated = $773,844. We had the legislature more accurately reflect our self- generated funding number (it was inflated). It was $2.6 million and now it is $773,844.

#### Agency Contracts/Grant Report – Presented to NEDHSA board members by Dr. Monteic Sizer.

**BOARD**

**Review Global ENDS statement (Policy Manual page 3) –**

*The board discussed the Global Ends Statement and it was changed as shown below:*

Citizens with mental health, developmental disabilities and/or addictive disorders residing in the parishes of Caldwell, East Carroll, Franklin, Jackson, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, and West Carroll will:

* be informed of available services and means of access
* have access to NEDHSA services, provided they meet the criteria established by the Louisiana Department of Health and its respective program offices
* be provided services in a responsive and integrated manner supportive of optimum functioning, and observing the fiscal confines set forth.

## BOARD MANAGEMENT

**Board Development/Parish Outreach** - Ongoing

**Board Members Terms/ Renewal of Appointments** – This is the final month of Kathy Waxman’s term. Richland Parish will be reminded, along with other parishes of the opportunities for appointments. On a sad note, Ouachita Parish has another vacancy due to the death of Laura Nettles.

**Travel Forms** - *due MONTHLY*

**ADJOURN**

*Next Meeting* – **September 12, 2017**- **5:30 pm**

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